***Wayman Academy of the Arts***

Board of Directors’ Meeting

Monday, October 17, 2016

6:30 pm

**Members present:**

Mark Griffin - Chairman

Terrence Harvey

Carolyn Wilson

**Conference called in:**

Anthony Ammons

**Excused:**

Gloriden Norris

Sam Newby

**Staff:**

Mrs. Bakshi, Principal

**MINUTES**

1. **Call to Order:** Wayman Academy of the Arts Board of Directors’ meeting was called to order at 6:32 pm by Mark Griffin.
2. **Establishment of Quorum:** A quorum was established with four of six members present.
3. **Approval of Agenda:** Via conference call, the agenda was read out loud by Mrs. Bakshi to all members on the conference call. Motion to approve the agenda was made by Carolyn Wilson and second by Terrence Harvey. Motion was passed unanimously.
4. **Approval of Minutes:** With noted correction of having Anthony Ammons name on the attendees list twice, the motion was made to approve the minutes with said correction by Terrence Harvey, second by Carolyn Wilson. Motion was passed unanimously.
5. **Financial Statement:** The financial statement for August 2016 was summarized by Mark Griffin. Noted was the deficit of $75,760.28 due to adjustment for the first two months of the new school year. Corrections will be made and a revised budget will be available for the next board meeting. Motion was made by Terrence Harvey to approve the financial statement and second by Carolyn Wilson. Motion was passed unanimously. Mr. Griffin noted that the Operating Budget must be approved and submitted to the Duval County Public School Board by October 31st, 2016. A copy of the budget was passed to each board member. Some budget adjustment will be made and the Board approved giving Mrs. Bakshi a $10,000 salary adjustment with part to be retroactive and the remainder disbursed the remainder of the school year. Motion was made to approve this budget by Carolyn Wilson and second by Terrence Harvey. Motion was passed unanimously.

1. **Public Comments:** No public was available for comment.
2. **Board Matters:**
3. Fingerprinting: The following members are to be fingerprinted: Mark Griffin, Carolyn Wilson, Anthony Ammon and Gloriden Norris. All have passed the five year expiration date. Mark Griffin, Carolyn Wilson and Gloriden Norris will be fingerprinted on Thursday, October 20th at 10:00 am and Anthony Ammons will be fingerprinted on Thursday, October 27th at 10:00 am via Fieldprint.
4. Board Training: The training has been paid for. All board members except for Mark Griffin need to take the training. Each member has agreed to take on their own. Mark Griffin to send training out to each member via email.
5. Board Meeting Schedule: A copy of the meeting schedule was distributed. The dates are as follows: August 1, 2016; October 17, 2016; December 5, 2016; February 6, 2017; April 17, 2017 and May 22, 2017. All meeting are to start at 6:00 pm. The meeting is open to the public. All meetings will be held in the Wayman Ministries Conference Room unless crowd size dictates a larger meeting area and this schedule is subject to change based on board member availability and the needs of Wayman Academy of the Arts.
6. **Principal’s Report:**
7. FSA results – Congratulations goes out to Wayman Academy of the Arts for making a “B” on the FSA. The grade was short of 3 points from an “A”. Great gains on the increase in the score from previous years. Ms. Bakshi noted that 12 teachers left from last year however, 11 new teachers were hired over the summer; 1 testing grade teacher and 1 non-testing grade teacher.
8. Enrollment is the same as last year approximately 300 students. Class sizes for K – 3 are averaging 18 students per class and 4 – 5 averaging from 18-22 students per classroom. We did not lose any of the older students. The FTE periods are October 1st and February 14th.
9. DCPS Monitoring Visit: The site visit will take place on Thursday, October 20th and they are asking for any board member to be available if possible.
10. AdvancEd Accreditation External Review 2016: This visit will take place on November 13th – 15th, 2016.
11. Mission and Vision Statement: The mission and vision statement will remain the same with change in the date to 2016-2017.

**IX Agenda Items:**

1. Approval of Audit: Fiscal year ended June 30th with a net profit of $47,087.00. Motion to approve the audit report was made by Terrence Harvey and second by Anthony Ammons. Motion was passed unanimously.
2. Approval of Out of Field Teachers: We currently have two teachers that are certified to teach out of field and they are 1) Sebastian Miler and 2) Santrice Redding. Motion was made to approve these two staff members as out of field teachers by Carolyn Wilson and second by Terrence Harvey.
3. Policy and Procedure: The policy and procedures were submitted and approved by Mark Griffin and will be reviewed by the board at a later date.

**X Announcements/Questions/Concerns:**

No announcements, questions or concerns were forthcoming.

**XI Adjournment:** The motion was made to adjourn the meeting at 7:17 pm by Carolyn Wilson and second by Terrence Harvey with unanimous approval by the Board. Motion passed.